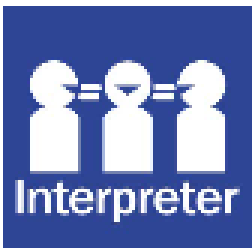


# STUDENT DRESS CODE

## POLICY



### Help for non-English speakers

If you need help to understand the information in this policy, please contact the front office by calling (02) 60591955.

### PURPOSE

The purpose of the Student Dress Code is to outline Melrose Primary School's requirements for student dress and appearance and to provide information about uniform purchase and support, dress code implementation and exemption processes.

This dress code has been developed by Melrose Primary School's School Council in close consultation with our school community to ensure that it respects the rights of individual students whilst reflecting the values and interests of our community.

### The Student Dress Code aims to:

- foster a sense of community and belonging and encourages students to develop pride in their appearance.
- support Melrose Primary School's commitment to ensuring that our students feel equal and are dressed safely and appropriately for school activities.
- reduce student competition on the basis of clothing.
- enhance the profile and identity of the school and its students within the wider community.

The School Council has developed a dress code that we believe provides a range of choices for students and is cost effective for families.

### SCOPE

Students are expected to comply with this Student Dress Code while traveling to and from school, during school hours and when attending school activities.

## **UNIFORM AND APPEARANCE**

Melrose Primary School's compulsory school uniform items are as follows:

### **Summer Uniform:**

- Jade Polo top with school insignia
- Summer Dress
- Navy skorts or shorts
- Navy broad brimmed hat

### **Winter Uniform:**

- Jade Polo shirt or long sleeve shirt with insignia
- Jade Windcheater with insignia
- Melrose Primary School Hooded Jumper
- Bomber Jacket with insignia
- Navy track pants or Ponti Pants

### **General appearance**

While at school, travelling to or from school or participating in school activities, Melrose Primary School students must comply with the following:

- Uniforms must be clean and in good repair.
- Uniforms must be clearly marked with the owner's name.
- Additional layers of clothing may be worn underneath the uniform for added warmth, provided these undergarments are completely hidden. Please note it is acceptable for students to wear plain white or navy long sleeve shirts under the school Polo.
- Jumpers are not to be worn under school polo shirts.

### **Jewellery and cosmetics**

Students are not permitted to wear decorative jewellery to school. Stud earrings and sleepers worn in the ears, and watches, are the only acceptable jewellery.

Cosmetics may not be worn at school. Only clear nail polish is permitted.

### **Hair and Sun safety**

Shoulder length or longer hair is to be tied back to help restrict the spread of nits and lice and for student safety.

School uniform hats (navy broad brimmed hat) must be worn outside in term 1 and term 4. School uniform hats may also be worn outside of this time period, by parent or student choice.

Hats are not to be worn inside.

Students are permitted to wear sunglasses during outdoor activities. Sunglasses should be close-fitting, wrap-around that meet the Australian Standards 1067 and cover as much of the eye area as possible.

Baseball caps / peak hats are not permitted at school.

## **PURCHASE OF UNIFORMS**

Uniform items can be purchased from Beleza School Uniforms.

### **Support for families experiencing difficulty**

Please contact the Principal or front office to discuss support that we may be able to provide to families experiencing difficulty meeting uniform costs, including information about eligibility for uniform support through State Schools' Relief. Further information about State Schools' Relief is also available on their website: <https://www.ssr.net.au/>

Melrose Primary School also has uniforms available to families to borrow on request.

## **IMPLEMENTATION**

Melrose Primary School will ensure that this Student Dress Code is communicated to all families and students through our website and via email. We will assist students who may be experiencing difficulties complying with this policy where possible.

Students wearing non-compliant uniform items may be asked to change into a compliant item of clothing provided by the school. Students may be asked to hand over non-compliant uniform and this be handed back at the end of the school day.

If a student is out of school uniform or otherwise breaches the Student Dress Code on a recurring basis, a note will be provided to the student and parents by the classroom teacher. If non-compliance with the dress code becomes a continued occurrence, the Principal will be informed and a phone call home may be required. In this event, the school will continue to work with the student and family to support compliance.

Measures taken by Melrose Primary School to address concerns about student non-compliance with the Student Dress Code will also be addressed in accordance with our Student Wellbeing and Engagement Policy.

## **EXEMPTIONS TO STUDENT DRESS CODE**

We recognise that there may be situations where the application of this dress code may affect students unequally.

Students and their parents or carers may apply either in writing or in person to the Principal for an exemption to this Student Dress Code if:

- an aspect of this code prevents the student from complying with a requirement of their religious, ethnic or cultural beliefs or background
- the student has a particular disability or health condition that requires a departure from the dress code
- the student or their parents/carers can demonstrate particular economic hardship that prevents them from complying with the dress code.

When the Principal receives a request for an exemption, they will:

- consider the grounds for the exemption request
- explain the process to the student and/or their parents/carers
- encourage the student and/or their parents/carers to support their application with evidence

The Principal or a member of the leadership team will then try to negotiate a resolution that is acceptable to all parties. If an exemption is not allowed, then written reasons will be provided to the student and/or their parents or carers.

### **CONCERNS ABOUT THIS STUDENT DRESS CODE**

Melrose Primary School welcomes feedback from the school community in relation to this Student Dress Code. If you have a concern or complaint about the Student Dress Code, further information about raising a concern or complaint is available in our school's Parent Complaint Policy. In all instances we encourage families to communicate with a member of the leadership team.

### **COMMUNICATION**

This policy will be communicated to our school community in the following ways:

- Available publicly on our school's website
- Reminders via email
- Discussed in student forums
- Included in staff handbook/manual
- Discussed at staff briefings/meetings as required
- Included in transition and enrolment packs
- Discussed at parent information nights/sessions
- Hard copy available from school administration upon request

### **FURTHER INFORMATION AND RESOURCES**

- Department of Education and Training [Student Dress Code](#)
- Department of Education and Training [Student Engagement policies and guidelines](#).

### **POLICY REVIEW AND APPROVAL**

Policy last reviewed	2 <sup>nd</sup> June 2023
Consultation	Staff and School Council
Approved by	School Council
Next scheduled review date	June 2026

**This policy was last ratified by School Council :**

June 2023