



MELROSE PRIMARY SCHOOL

# NEWSLETTER & REMINDERS

MONDAY 5TH FEBRUARY – FRIDAY 16TH FEBRUARY – 2024

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**Monday 5th February**

**SENIOR SWIMMING LESSONS** - Year 5/6 students -  
Don't forget your swimming gear

**Tuesday 6th February**

**SENIOR SWIMMING LESSONS** - Year 5/6 students -  
Don't forget your swimming gear

**Wednesday 7th February**

**FOUNDATION STUDENTS REST DAY** - Foundation students  
do not come to school on Wednesday's until March 2024.  
**SENIOR SWIMMING LESSONS** - Year 5/6 students - Don't  
forget your swimming gear

**Thursday 8th February**

**SENIOR SWIMMING LESSONS** - Year 5/6 students -  
Don't forget your swimming gear

**Friday 9th February**

**SENIOR SWIMMING CARNIVAL** - Year 5/6 students at  
the Wodonga Leisure Centre from 12.00-3.00pm

**Monday 12th February**

**Tuesday 13th February**

**HOCKEY CLINICS** - during PE Classes - A3,A7,A1,A17

**Wednesday 14th February**

**FOUNDATION STUDENTS REST DAY** - Foundation students  
do not come to school on Wednesday's until March 2024.  
**HOCKEY CLINICS** - during PE Classes - A18,A2,A5,A6

**Thursday 15th February**

**HOCKEY CLINICS** - during PE Classes - A4

**Friday 16th February**

# Foundation students Rest Day

ALL Foundation students will have every Wednesday off school as a rest day for the whole month of February.

Their first full week of school will be from Monday 4th March onwards.



## SENIOR SWIMMING PROGRAM & CARNIVAL

### Friday 2nd - Friday 9th February

Students in Years 5/6 will participate in the Senior swimming program each day from Friday 02/02/23 to Thursday 08/02/23 (12.15pm-3.00pm), with the Senior Swimming Carnival taking place on Friday 9/02/23 (12noon-3.00pm).

Students are to wear school uniform, school hat, bring bathers, towel and goggles if needed.

Cost is covered if you have paid the swimming fee of \$10 or qualify for CSEF - CSEF application forms available from the school office.

Students will walk to and from the pool with their class.

**Lesson times:** Area 18 and 19: 12.15pm - 1pm, Area 1 and Area 17: 1pm-1.45pm. Area 2: 1.45pm - 2.30pm.

On the day of the Swimming Carnival, students may wear their house colours, Murray (Red), Mitta (Blue) and Kiewa (Yellow). Activity Location: Wodonga Sports & Leisure Centre, Wodonga.

**Permission via the school portal app & \$10 payment was due by 02/02/2024, unless you have CSEF.**

## LUNCH ORDERS

Reminder to all families that lunch orders can now only be ordered ONLINE ONLY. Students will not be able to place an order at the canteen window or school office. **Orders must be made ONLINE BEFORE 9.00am through [www.ecanteen.com.au](http://www.ecanteen.com.au)**

## SCHOOL PORTAL APP

Could all families please make sure that they are able to access the school portal app again this year, as you will need it to approve all excursions and activities that your child may participate in. If you are having any problems with access to the portal please contact the front office staff on 60591955.

## VISITORS / PARENTS / CONTRACTORS ON SCHOOL GROUNDS

**ALL VISITORS** to the school grounds must report to, and sign in, at the school front office. If you need to drop anything off for your child during the day, please bring it to the front office and we can take it around to them.

## STUDENTS LATE TO SCHOOL - AFTER 9.00AM

If your child arrives at school after 9.00am,

- could all families please make sure that they come **via the Silva drive gates**, to the front office, to sign your child in.
- Please DO NOT just send them to the classroom, as they can end up missing being marked on the class morning roll.

## EARLY LEAVERS - BEFORE 3.20PM

If your child needs to leave school prior to 3.20pm,

- please make sure that you enter the school grounds **via the Silva Drive gates**, & sign them out on the iPad (Passtab) at the school office first.
- **Please DO NOT collect them from their classroom**, as office staff will have your child meet you at the office after you have signed them out.
- Also note, as a duty of care for all our students, any person who is not listed as a parent/guardian, or emergency contact on our records, will be unable to sign out or collect a student without office staff checking with the parent/guardian by phone first.

## - PLEASE UPDATE YOUR DETAILS FOR 2024 -

**COULD ALL FAMILIES PLEASE LOG ONTO THE SCHOOL PORTAL APP TO CHECK IF WE HAVE YOUR MOST UP TO DATE CONTACT DETAILS.**

IF YOU HAVE HAD CHANGES TO ANY OF YOUR CONTACT DETAILS, ESPECIALLY  
**PHONE NUMBERS, HOME ADDRESSES, EMAIL  
ADDRESSES OR EMERGENCY CONTACT DETAILS**

COULD YOU PLEASE EITHER:

- Update your details through the school portal app
- Phone and let the front office staff know or come into the office and complete the form
- Complete the change of details form attached to this weeks newsletter

**IT IS EXTREMELY IMPORTANT THAT WE HAVE AN UP TO DATE EMAIL ADDRESS FOR EVERY PARENT, AS MOST OF OUR INFORMATION NOW GOES HOME TO FAMILIES VIA THIS METHOD.**

**THANK YOU FOR YOUR ASSISTANCE - PLEASE MAKE SURE YOU KEEP THESE DETAILS UP TO DATE THROUGHOUT THE WHOLE SCHOOL YEAR, TO ENSURE WE ARE ABLE TO CONTACT FAMILIES IN THE CASE OF AN EMERGENCY.**

## **CSEF – CAMPS, SPORTING, EXCURSION FUND APPLICATIONS 2024 –**

The Camps, Sports and Excursion Fund (**CSEF**) helps eligible families to cover the costs of school trips, camps and sporting activities. If you have a valid means-tested concession card, such as a Veterans Affairs Gold Card, Centrelink Health Care Card or Pensioner Concession Card, or are a temporary foster parent, you may be eligible.

There is also a special consideration category for asylum seeker and refugee families.

**Payment amounts this year are \$150 for eligible primary school students.**

Payments are made direct to the school to use towards expenses relating to camps, excursions and sporting activities for the benefit of your child.

If you applied with Melrose for CSEF last year, you do not need to complete an application form this year unless:

- You are a new family to Melrose, and have not applied for CSEF with Melrose before
- You have applied last year but have a 2024 Foundation student starting with us this year  
OR
- There has been a change in your family circumstances, which now makes you eligible for CSEF

If you would like to apply for the first time, please contact the school office on 0260591955 and ask for an application form. You can also download the form from our school website, and there is also a form attached to this weeks newsletter. To find out more about the program and eligibility, go to the Department of Education and Training's Camps, Sports and Excursions Fund web page. Check with the school office if you are unsure, and please return completed forms to the school office as soon as possible.

# WHOLE SCHOOL PHOTO DAY

## TUESDAY 27TH FEBRUARY

All students who are at school on the day will have their photo taken for school purposes, regardless of whether families place an order. If students are absent on the day, unfortunately there will not be an alternate date.

More information will be emailed home to families closer to the school photo date.





# School Uniform

## HATS

As per our School Uniform policy:

This is a friendly reminder that students **MUST** wear a **plain navy, broad brimmed hat** for all outside activities during Term 1 & Term 4.

These are available for purchase from the front office for \$14 each.

Peaked CAPS are not acceptable, as they do not meet our sun smart policy.

The Dress Code applies during school hours, while travelling to and from school, and when students are on school excursions

# School Uniform

## Summer

- Jade polo shirt
- Summer dress
- Navy Skirts
- Navy shorts
- Navy broadbrim hat
- White sport socks



## Winter

- Jade polo shirt (short or long sleeved)
- Jade windcheater or School Hoodie
- Blue fleecy vest Navy track pants or Panti pants
- Jade/navy bomber jacket
- White sport socks
- Skirts, Skorts, Shorts and Dresses are to be an appropriate length



Arrangements can be made to help supply uniforms via State Schools Relief for families experiencing economic hardship, contact the office for more information Ph: 60591955.

Parents seeking exemptions to the Dress Code due to religious beliefs, ethnic or cultural background, student disability, health condition or economic hardship must make an appointment with the school Principal.

A uniform dress code reinforces in students a pride in their own appearance, instills recognition of themselves as an integral part of the school community, and assists in developing pride in representing their school. Issues of equality, health and safety, and expense are also factors that contribute to the establishment of the Dress Code.

### Aims:

- To promote equality amongst all students.
- To further develop a sense of pride in, and identification with our school.
- To provide durable clothing that is cost effective and practical for our school environment.
- To maintain and enhance the positive image of the school in the community.

